

Meeting Minutes

Date of Meeting	30.10.2014 - Friday
Time of Meeting	14:00
Subject of Meeting	Senate Meeting
Place of Meeting	Room 401

Approved on Friday 21, November 2014. Note: *Future sessions to be recorded.*

Participants

John Mosbo

Daniel Cosentino

Besnik Bislimi

Edmond Muhaxheri

Mrika Kotorri

David Eustice

Edison Jakurti – President of the Student Government

DISCUSSED TOPICS AND DECISIONS		Presented/ Requested By	Actions to be Taken By/ Deadline
<p>14:05 – 14:10 Approval of minutes “Friday, September 26, 2014” Daniel</p>	<p>Professor Daniel opens the meeting and they start to review the last academic senate meeting minutes.</p> <p>They argue that meeting minutes are poor and that they have to hire someone to do those meetings or let a work study student do them. Professor Besnik says that they can also make someone record the meeting, and then a work study student prepare the meetings in his/her own.</p> <p>Mr. John agrees that having a recording can be useful as a sort of archival piece of information – one can go back to the tape whenever they want. According to him, minutes have to be kept very simple- major topics and discussions.</p> <p>Daniel: at this moment minutes are not approved. We’ll try to record it next time and not publish it but make it available internally</p>		
<p>14:10 – 14:35 Academic Calendar. Review versions in circulation. (printed document) John</p>	<p>Mr. Mosbo talks about the academic calendar for this year. He mentions three scenarios that came up from the discussions that they had before and explains what each color in the academic calendar represents. He hopes that they would be able to reach a closure until the end of this semester or spring semester.</p> <p>They reached a general consensus that the last scenario is more appealing and more attractive to students (90 minute scene).</p> <p>Mrika questioned for courses that can be finished in four weeks. She says that there are students that need extra credits to be able to continue their Masters; so, finishing a course for shorter time than one semester would be helpful for them.</p> <p>Professor Besnik mentions also one week courses.</p>		
<p>14:35 – 14:55 Hiring and Promotions Document. (printed document) John</p>	<p>Mr. Mosbo begins to introduce the document They discuss regarding <i>the Kosovo Law and how it applies to professor title and ranks.</i></p> <p>Professor Mrika reads the law and mentions the criteria needed for a professor in order to be regular/associate professor.</p> <p>They also discussed about <i>Membership Promotion Committee</i>. Mr. Mosbo suggests that they have to have a committee elected by the faculty</p>		

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<p>14:55 – 14:55 Faculty Handbook Document Section (printed document) John “EVALUATION OF STUDENTS, GRADING POLICY, SYLLABUS, OFFICE HOURS, STUDENT ATTENDANCE RECORDS, EXAM POLICY, FINAL EXAM AND FINAL GRADES POLICY”</p>	<p>Profesor Daniel opens the discussion on 14:57 and then Mr. Mosbo continues to present the document.</p> <ul style="list-style-type: none"> - <i>New Grading System since September- detailed description on what A+ and A- mean</i> - <i>General Rubrics regarding what each grade represents.</i> - <i>Committee for Students Final Grade – Mr.Mosbo argues for the authority that the committee should have: He says that the committee should advice the faculty but not change the grade. Prof. Besnik tells his experience in Germany- when students were not satisfied with his grade, they were evaluated by other professors and then decide on final grade.</i> 		
<p>14:55 – 15:10 Academic Senate Charter Revisions. (printed document) Daniel</p>	<p>15:15 Prof. Daniel opens the discussion</p> <p>The charter still needs revisions</p> <p>New structure being considered which is not finalized</p>		
<p>15:10 – 15:25 Double Professional Core in Economics Presentation. (powerpoint) Besnik</p>	<p>Options for concentrations are limited.</p> <p>Students are often not prepared for Master’s degree because of the lack of courses- this is why Double Professional Core is presented</p> <p><i>Three different scenarios:</i></p> <ol style="list-style-type: none"> 1) Students have many choices/electives 2) Mixed Structure 3) Choices of Specialization- Prof. Besnik argue that this option is better and more attractive for students. He says that it gives us mix of students with different backgrounds. <ul style="list-style-type: none"> - All courses mentioned in each scenario are given at RIT, except EU Integration course. - Can we organize this? Who would teach those courses? - Professor Besnik says that they can. He prepared a draft of who 		

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	<p>would teach the courses.</p> <ul style="list-style-type: none">- Start with crash courses in spring and make it more attractive to students. Professor thinks that there are many students who would be interested in this.- Next steps?- Mr. Mosbo planning to talk with RIT and discussing this idea of having two concentrations from the same area		
<p>15:25 – 15:30 Chair’s report. Status of pending items. (Wiki) Daniel</p>	<p>Potential Agenda</p> <ul style="list-style-type: none">- What happens if a student gets injured?- Access to textbooks- Ivana- Smart boards – presenting to Mr. Mosbo- Classroom and IT Assistance- Pending- Faculty- student ratio <p>New Ones: - capstone project course restructuring; office items- photocopiers; ID cards and managing those; items that are purchased by professors, and more.</p>		