A.U.K Academic Senate
Meeting Agenda
Friday, October 02, 2015
13:00 – 14:30
Room 406, A.U.K


Minutes taken by: Festa Kusari

Call to Order

Welcome/Rules for Guests Mimoza

- Prof. Mimoza Mustafa opens up the meeting, explains the rules of attendance.
- The senate meeting allowed to public, however public aren’t allowed to involve in discussion and inquire questions.
- Mimoza M. reads the oath as a senator and pledges to fulfill her duties as the chair member of the Senate. Other members agreed.

Comments from A.U.K President Thompson:

- Eventful fall semester, increasing number freshman students- 120 compared to 111 from last year.
- 5 returning students, furthermore 12 current students are studying abroad and 5 from them are studying at R.I.T (very effective for the AUK and RIT partnership).
- Lease agreement for AUK is approved from the Assembly of Prishtina, however the lease hasn’t been released from the city of Prishtina yet; constant contacts remain with the mayor of Prishtina for the lease.
- Over the summer a 3 year deal for further co-operation was signed with R.I.T, the majority approved the agreement.
- This was the 1st time that a 3 year deal was signed, since previously 1 year deals were employed with 6 month extensions.
- Moreover this 3 year deal indicates a 7 year guarantee of association.
- The license to use R.I.T’s name and logo, has been received before, however with no proper legal authorization.
  - President Thompson is set to meet with R.I.T next Friday to finalize this issue of license.
- Last of year as a president at A.U.K.
- Homepage establishment, place advertisements there, board member selection for the position.
- Encourages faculty members to apply rigid criteria to the classroom, professionalism.
• U.S ID scholarship program misfortune.
  o An AUK Graduate plagiarized on the program, very bad for the AUK reputation.
  o AUK should continue to work on student standards.
  o Public believe and realization that AUK graduates exemplify the high standards of the university.

Comments from Vice-President Cosentino-
• Finalizing fall and summer courses.
  o Be in line with R.I.T expectations.
• The biggest task is how to develop new programs.
• One associate degree is unadvertised. Offer another degree in areas such as Economics, Management, however not as extensively in Media and Public Policy.
• Challenges of fiscal environment, working on various ways to get more revenues and/or attract more students. Ask the faculty for new models and ideas.

13:10 General Education Student Learning Outcomes Assessment
• What is the career path of AUK/RIT? Slow processes and accomplishments; work closely with Mimoza to work on new projects. Number one focus is to educate students.

13:10 Introduction to the Assessment Process – Daniel
• Every year, each course will be going through specific assessments.
• Educating students and making students aware of what their learning objectives are, remain of key importance.
• R.I.T has a lot of resources,
• Improvement to happen in accordance with R.I.T standards, in four specific areas.
  o Economics, Global perspective, Math and English.

13:20 Experience from last year – Mimoza P. and Mimoza M.
• Work to completed; the intention is not to change the assignments, but to rather comprehend and perform two key components of math course.
• Review the assignments.
• Meeting on 16th of October (with RIT), decide which assessment form to select, such as exams or quizzes or writing courses.
• Last year the benchmark was 80%.
• Exam modifications.
• Mimoza P. – talks about how the samples of exam questions and how helpful they are.

13:30 Open to Discussions/Questions/Comments- Eric
• Comments on the assessment process and the existing gaps in the process.
• Lorraine- comments on rubrics and how useful they are.
  o proposed to include a standard rubric on the syllabus in the future.
  o Send a copy of rubrics to the senate members; it would be good general attachment to AUK faculty.

13:40 Academic Calendar – Mimoza M.
The spring calendar needs to be modified.
**13:45 Standing Committees – Mimoza M**
- The 1st Senate Meeting, decide if Standing Committees are needed.
- Daniel mentions previous member of the committee.
  - Conduct committee.
- Find full time faculty members to be a part of the committees.
  - Dr. Lorraine volunteers in to be in the curriculum committee.
- The Curriculum Committee: two members have to be from general education and two from professional education. The chair member of the Committee has to be a member of the Senate.

**13:55 Faculty Rank and Promotion (Rights and Privileges) – Daniel**
- Mimoza hands out faculty handbooks copies to all the senate members.
- Issues with ranking in the education system.
- The second process: the name of the campus
- Discussion: status of the global faculty meeting the status and reputation as the national Faculty
- Work on a realistic model to faculty assessment,
- How to achieve advancement on the ranking title?
- What are the rights and privileges of the ranking title?
- Go through faculty evaluation,
  - discussed on previous senate meetings.
- Scholarships and professional development: provide support for faculty members for further professional development.
- Service to AUK: providing services to the institution, it is necessary for the institution to develop further.
- Recognition faculty at the end of the year, to recognize hard working faculty members, that put a lot of effort.
  - Daniel mentions prof. Michael Waschak’s hard work on the green movement as an example for recognition.

**14:10 Faculty Development Center – Mimoza P.**
- A grant was received to establish the Faculty Development Center.
- John and Mimoza P. decided on The San Jose State University model of Faculty Dev. Center because it was the most appropriate one.
- Have a meeting with the faculty members.
- Thoughts of a Venue/room for the Faculty Development Center, where training would be held usually on Fridays.

**14:20 Student requests for religious/personal preferences**
- Problems with a student regarding his religious beliefs.
  - The student asked to be placed on a group with males only during class activities
  - Cannot make eye contact due to his religion, resulting in automatic failure of the class, because eye contact is required in presentations.
- Move this issue as a first item on the next Senate meeting.

**14:25 AOB-**
- Lorraine thanks Mimoza M. and congratulates her on the work completed.
- Meeting finished.