

**A.U.K Academic Senate
Meeting Agenda
Friday, October 02, 2015
13:00 – 14:30
Room 406, A.U.K**

Attended: President Thompson, Vice President Daniel Cosentino, prof. Mimoza Mustafa, prof. Mimoza Polloshka, prof. Lorraine Pinnell, prof. Robert Muharremi, prof. Albina Balidemaj, Anita - President of A.U.K. Student Government, prof. Erik Benson.

Minutes taken by: Festa Kusari

Call to Order

Welcome/Rules for Guests Mimoza

- Prof. Mimoza Mustafa opens up the meeting, explains the rules of attendance.
- The senate meeting allowed to public, however public aren't allowed to involve in discussion and inquire questions.
- Mimoza M. reads the oath as a senator and pledges to fulfill her duties as the chair member of the Senate. Other members agreed.

Comments from A.U.K President Thompson-

- Eventful fall semester, increasing number freshman students- 120 compared to 111 from last year.
- 5 returning students, furthermore 12 current students are studying abroad and 5 from them are studying at R.I.T (very effective for the AUK and RIT partnership).
- Lease agreement for AUK is approved from the Assembly of Prishtina, however the lease hasn't been released from the city of Prishtina yet; constant contacts remain with the mayor of Prishtina for the lease.
- Over the summer a 3 year deal for further co-operation was signed with R.I.T, the majority approved the agreement.
- This was the 1st time that a 3 year deal was signed, since previously 1 year deals were employed with 6 month extensions.
- Moreover this 3 year deal indicates a 7 year guarantee of association.
- The license to use R.I.T's name and logo, has been received before, however with no proper legal authorization.
 - President Thompson is set to meet with R.I.T next Friday to finalize this issue of license.
 - Thompson: What should our institutional name and identity? Perhaps R.I.T Kosovo? Board member discussion regarding this issue.
- Last of year as a president at A.U.K.
- Homepage establishment, place advertisements there, board member selection for the position.
- Encourages faculty members to apply rigid criteria to the classroom, professionalism.

- U.S ID scholarship program misfortune.
 - An AUK Graduate plagiarized on the program, very bad for the AUK reputation.
 - AUK should continue to work on student standards.
 - Public believe and realization that AUK graduates exemplify the high standards of the university.

Comments from Vice-President Cosentino-

- Finalizing fall and summer courses.
 - Be in line with R.I.T expectations.
- The biggest task is how to develop new programs.
- One associate degree is unadvertised. Offer another degree in areas such as Economics, Management, however not as extensively in Media and Public Policy.
- Challenges of fiscal environment, working on various ways to get more revenues and/or attract more students. Ask the faculty for new models and ideas.

13:10 General Education Student Learning Outcomes Assessment

- What is the career path of AUK/RIT? Slow processes and accomplishments; work closely with Mimoza to work on new projects. Number one focus is to educate students.

13:10 Introduction to the Assessment Process – Daniel

- Every year, each course will be going through specific assessments.
- Educating students and making students aware of what their learning objectives are, remain of key importance.
- R.I.T has a lot of resources,
- Improvement to happen in accordance with R.I.T standards, in four specific areas.
 - Economics, Global perspective, Math and English.

13:20 Experience from last year – Mimoza P. and Mimoza M.

- Work to completed; the intention is not to change the assignments, but to rather comprehend and perform two key components of math course.
- Review the assignments.
- Meeting on 16th of October (with RIT), decide which assessment form to select, such as exams or quizzes or writing courses.
- Last year the benchmark was 80%.
- Exam modifications.
- Mimoza P. – talks about how the samples of exam questions and how helpful they are.

13:30 Open to Discussions/Questions/Comments- Eric

- Comments on the assessment process and the existing gaps in the process.
- Lorraine- comments on rubrics and how useful they are.
 - proposed to include a standard rubric on the syllabus in the future.
 - Send a copy of rubrics to the senate members; it would be good general attachment to AUK faculty.

13:40 Academic Calendar – Mimoza M.

The spring calendar needs to be modified.

13:45 Standing Committees –Mimoza M

- The 1st Senate Meeting, decide if Standing Committees are needed.
- Daniel- mentions previous member of the committee.
 - Conduct committee.
- Find full time faculty members to be a part of the committees.
 - Dr.Lorraine volunteers in to be in the curriculum committee.
- The Curriculum Committee: two members have to be from general education and two from professional education. The chair member of the Committee has to be a member of the Senate.

13:55 Faculty Rank and Promotion (Rights and Privileges) – Daniel

- Mimoza hands out faculty handbooks copies to all the senate members.
- Issues with ranking in the education system.
- The second process: the name of the campus
- Discussion: status of the global faculty meeting the status and reputation as the national
- Faculty
- Work on a realistic model to faculty assessment,
- How to achieve advancement on the ranking title?
- What are the rights and privileges of the ranking title?
- Go through faculty evaluation,
 - discussed on previous senate meetings.
- Scholarships and professional development: provide support for faculty members for further professional development.
- Service to AUK: providing services to the institution, it is necessary for the institution to develop further.
- Recognition faculty at the end of the year, to recognize hard working faculty members, that put a lot of effort.
 - Daniel- mentions prof. Michael Waschak's hard work on the green movement as an example for recognition.

14:10 Faculty Development Center – Mimoza P.

- A grant was received to establish the Faculty Development Center.
- John and Mimoza P. decided on The San Jose State University model of Faculty Dev. Center because it was the most appropriate one.
- Have a meeting with the faculty members.
- Thoughts of a Venue/room for the Faculty Development Center, where training would be held usually on Fridays.

14:20 Student requests for religious/personal preferences

- Problems with a student regarding his religious beliefs.
 - The student asked to be placed on a group with males only during class activities
 - Cannot make eye contact due to his religion, resulting in automatic failure of the class, because eye contact is required in presentations.
- Move this issue as a first item on the next Senate meeting.

14:25 AOB-

- Lorraine thanks Mimoza M. and congratulates her on the work completed.
- Meeting finished.