

Visiting Scholar Policy

Academic Senate Approved

January 21, 2011

Proposed by Shawn Sturgeon, Ph.D.

Director of Academic Affairs (Interim), RIT/A.U.K

This policy is intended to ensure that individuals from outside the RIT/A.U.K who are invited to spend time at RIT/A.U.K have their credentials appropriately reviewed by the faculty.

A. Definition:

A visiting scholar is an individual whose activities at RIT/A.U.K would enhance his or her knowledge and enrich the research, teaching, and professional resources for the RIT/A.U.K faculty, students and staff.

A. A visiting scholar must be in residence at least one quarter/semester.

B. The human, physical, and financial resources necessary to support the visiting scholar's activities must be clearly stated prior to the visit.

B. Process:

A. The academic senate will appoint 3 faculty members annually to the Visiting Scholar Committee. These faculty members will be drawn from the full-time faculty and represent the broadest possible range of academic interests at RIT/A.U.K. Academic units may have no more than one member on the committee during any academic year.

B. The visiting scholar or his/her sponsor will provide a letter of intent and CV to the Director of Academic Affairs who will begin the process of review.

C. The faculty will be notified by the Director of Academic Affairs that the candidate's file, including the letter of intent, CV, and required resources, is available for their review. Following notification, the faculty will have two weeks to review the individual's credentials and make their recommendation to the Visiting Scholar Committee.

D. The Visiting Scholar Committee will recommend or not recommend that a visiting scholar be invited to RIT/A.U.K based on their review and assessment of a scholar's background, experience, professional record, and qualifications as these relate to the candidate's ability to positively interact with RIT/A.U.K faculty and students and to be compatible with the community of scholars at RIT/A.U.K.

E. In order for an invitation to be made to a candidate, the Director of Academic Affairs must support the invitation. Final approval to extend the invitation is made by the Director of Academic Affairs.

C. The invitation:

1. The time, purpose, and conditions of the visit must be clearly stated in the invitation. The candidate must respond to the invitation in writing.