

A.U.K / RIT Global Programs Gërmia Campus, Dr. Shpëtim Robaj st. nn 10000 Prishtina, Republic of Kosovo

RIT/A.U.K Faculty and Staff Fund

What is the RIT/A.U.K Faculty Fund?

 $R \cdot I \cdot T A \cdot U \cdot K$

RIT/A.U.K Faculty Fund is an internal funding mechanism – solely based on donations of faculty instructors and staff - that awards professional development funds in amounts from 300 up to 1,000 Euros (per student, per year) to RIT/A.U.K enrolled students as well as recent alumni.

The purpose of this fund is to help RIT/A.U.K students with their educational and professional development opportunities (conference and/or transportation fees for example).

The fund, in principle, is not intended to support students' tuition fees - but under exceptional circumstances, this is allowed.

Who is eligible to apply?

Full-time students and recent alumni (within one month of graduation date). Requests may be submitted individually or by a group of students.

What is the Application Process?

Applications should be sent to the RIT/A.U.K Faculty and Staff Fund in care of the Chair of the Academic Senate. The review will be done by the Head of the Standing Committees for Faculty Affairs, Student Affairs, with input from the Chair of the Academic Senate and Student Government Representative.

The Committee will attempt to respond within two weeks from receipt of the written request to the Chair of the Academic Senate. Additional information may be requested from the Applicant by the Committee. Decisions are made at the discretion of the Faculty Fund Committee (see above).

The application should be in the form of a letter describing the purpose of the request, the applicant's GPA, and a letter from a member of the faculty which supports the request based on the applicant's need and the potential benefits arising from the grant, .



ROCHESTER INSTITUTE OF TECHNOLOGY

in partnership with

A.U.K - AMERICAN EDUCATION IN KOSOVO

A.U.K / RIT Global Programs Gërmia Campus, Dr. Shpëtim Robaj st. nn 10000 Prishtina, Republic of Kosovo

Periodic Reporting

The Faculty Fund Committee will make periodic reports on the amount of the funds and any disbursements made. There should be a report at the end of the Spring Quarter, plus interim reports for disbursements during any quarter.